

## Outback 2026 Policies

### Permissions

Permissions and other forms are available here: [www.agassiz.org/childrens-programs/for-families](http://www.agassiz.org/childrens-programs/for-families). The documents may be emailed to [registration@agassiz.org](mailto:registration@agassiz.org) or delivered to 20 Sacramento St. Cambridge, MA 02138. Your child is not able to attend the program without a signed and completed permissions form on file.

### Medical Records

Families must submit a copy of their child's last physical and immunization record, dated within the last two years. If your child has serious medical needs, allergies, and/or will need medication on site, download and complete the **Individual Health Care Plan** and **Medication Consent forms** (both of which must be signed by your child's physician). Your child is not permitted to attend the program without their medication (and a back up, if it's an EpiPen) and completed forms on file.

### Emergency Contacts

Your account must have two local emergency contacts. They cannot be the primary parents or caregivers in case of emergency and we cannot reach parents or caregivers.

### Tuition Rates

	Regular rate	With discount <i>See below for more details</i>
Regular Day (8:30AM-3PM)	\$505 per week	\$495 per week
Extended Day (to 5:45PM)	\$695 per week	\$675 per week

### Tuition Policies

Upon enrollment, you will be asked to pay a deposit of \$200 per week, per child. For example, if you enroll two children in 8 weeks of Outback, you would owe \$3,200 for your deposit (\$200 per week x 8 weeks x 2 children). This amount is deducted from your total balance. The deposit is **nonrefundable and nontransferable**. See more in our refund policy below.

If paying by ACH or check, you must submit an ACH form or check postmarked or delivered within three business days of enrollment. Submitting later may result in forfeiture of your child's spot in the program.

**Full tuition payments must be made no later than May 1st, 2026.** MLBCC will contact families with an outstanding balance after that time, but failure to pay on time may result in forfeiting your deposit and your child's spot in the program.

### **Credit Card Fees and Alternative Payment Discount**

To help us offset burdensome credit card fees, we are offering a discount to families who select one of two alternative payment options:

- **Automatic Clearing House (ACH).** Sign up for ACH by delivering a complete form with a voided check postmarked and/or delivered to Maria L. Baldwin Community Center within three business days of online enrollment. This will first draw the deposit amount from your account, then the remaining balance on or before May 1st.
- **Check or Money Order.** Send a check or money order in the amount of the deposit, postmarked and/or delivered to Maria L. Baldwin Community Center within three business days of online enrollment. We will send you an invoice for the remaining balance, which should be paid by check or money order by the tuition deadline date in order to receive the discount.

MLBCC will apply a discount to your online invoice once tuition is paid in full through either ACH or check/money order. Please be sure to write your check/money order for the discounted amount. We cannot apply the discount to invoices with any portion paid by credit card.

### **Refunds**

Outback tuition includes a \$200 deposit per session that is non-refundable and non-transferable. If you withdraw on or before May 1st and have paid full tuition, you can receive a refund of tuition paid excluding the deposit amount. No tuition will be refunded after May 1st. We will not refund or reduce rates for general absences.

### **Financial Aid**

We are committed to providing accessible, high-quality children's programs to all families. We accept childcare vouchers and provide scholarships to families who qualify. Please reach out to us at [registration@agassiz.org](mailto:registration@agassiz.org) or by calling 617-349-6287 x206 to inquire about your eligibility and begin your financial aid process.

### **Late Pick-Up Policy**

Our Outback program dismissal windows run from 2:45-3 PM for regular day and 5:30-5:45 PM for extended day. If your child is not picked up by these times, you will be subject to a late pick-up fee. We will charge a fee of \$10 for the first 5 minutes of a late pick-up and \$5 for each additional five minutes thereafter. If we have not heard from you by 15 minutes after pick up time, your emergency contacts will be contacted. After an excess of five late pick ups, your fee will increase to double the original amount. Ten late pick ups may result in dismissal from the program.